

**OFFICE OF THE COLLECTOR, BALASORE**


**NOTICE.**

Engagement of retired Government Servant from among the Ministerial Officers against the vacant post of Junior Revenue Assistants on contractual basis in the office of the Collector, Balasore.

No.II-M-15/2022/6495/Estt. Dated-27.06.23

F:- Applications are invited from the willing retired Ministerial officers ( only Superannuated Officers) in the enclosed format for re-engagement of 19 (Nineteen) numbers of O.S.D. in the office of the Collector, Balsore against the vacant post of Junior Revenue Assistants on contractual basis for a period of one year or till the vacancies are filled up by regular process whichever is earlier. The retired Ministerial Officers not above the age of 64 years may submit the application in the prescribed form to the Collector, Balasore by registered post / Speed -post so as to reach on or before ..... 21.07.23 .....

Guidelines regarding criteria and terms and conditions laid down vide G.A. Department Resolution No. 23750/Gen. Dated 27.08.2014 and the application forms may be downloaded from this office website <http://baleswar.nic.in>.

  
Collector, Balasore

# The Odisha Gazette

EXTRAORDINARY  
PUBLISHED BY AUTHORITY

---

---

No. 1409, CUTTACK, MONDAY, SEPTEMBER 1, 2014 / BHADRA 10, 1936

---

---

[23750-GAD-SC-REMP-0002/2014/Gen.]

**GENERAL ADMINISTRATION DEPARTMENT**

RESOLUTION

The 27th August, 2014

**Subject: Comprehensive Guidelines relating to engagement of retired Government servants..**

The engagement of retired officers is at present being governed by the guidelines issued by the Government in General Administration Department Resolution No. 19637/Gen. dated the 30th June, 1999. According to these stipulations no proposal for re-engagement of any retiring/ retired functionary shall be considered in any circumstances except in certain specified cases as laid down in the said Resolution. The situation, in the meantime has undergone a drastic change. On account of delayed recruitment for various unavoidable reasons most of the Government establishments have inordinate workload on the remaining staff. On the basis of the above consideration certain Departments of Government have obtained orders of the Government in the past to engage retired Government servants temporarily on contractual basis for different spells with different remuneration and terms and conditions on obtaining concurrence of Finance Department wherein the prescribed upper age limit for engagement was not uniform.

After careful consideration of the above situation and with a view to ensure a uniform principle it has been decided by the Government that the Departments of Government, while taking decisions for engagement of retired persons having professional excellence in Government assignments, shall follow the following principles to engage the retired Government servants on contractual basis.

**1.Applicability:—**

These guidelines shall apply to officers to be re-employed to such posts/services as may be decided by the Government from time to time.

**2.Eligibility Conditions: —**

- (i) Officers who have retired from Government service on attaining the age of superannuation and below the age of sixty five years having good service records and are physically fit shall be eligible to be considered for re-employment.
- (ii) Officers against whom departmental proceedings or criminal cases are contemplated/ pending or who have been penalized for misconduct during the period of preceding five years will not be eligible for consideration.

**3.Selection Process: —**

- (i) Selection of persons will be made through open advertisement.
- (ii) There shall be a Selection Committee as may be decided by the appointing authority for the post/ posts required to be filled up by re-employment.

**4. Tenure, Terms and Conditions: —**

- (i) The re-employment shall be made ***initially for a period of two years and can be extended for subsequent period of two years with spells of one year each*** subject to satisfactory performance up to a ***total period of four years not beyond the age of sixty-five years*** of age in any case or till the posts are filled up by regular process whichever is earlier.
- (ii) Re-employed officers will be entitled to pay and other allowances as determined by the Administrative Department/Appointing Authority with the concurrence of the Finance Department.
- (iii) Re-employed officers shall be governed by the provisions of Odisha Government Servants' Conduct Rules, 1957 and shall be liable to be proceeded against for their misconduct, omissions and commissions as per the provisions under the Odisha Pension Rules, 1992.
- (iv) The re-employment can be terminated at any time by the respective appointing authority due to unsatisfactory performance of any of the re-employed officer by giving one month

notice. On the contrary if any re-employed officer desires to resign he shall do so by giving one month's written notice to the competent authority.

**5. Retention of Government Quarters: —**

As provided in the Resolution No 19637/ Gen. dated the 30th June, 1999, during the period of the contract appointment the appointee may be accommodated in Government Quarters, subject to the availability, provided he pays normal rent as applicable to a Government servant occupying Government accommodation.

**6. Overriding effect: —**

The provisions of this resolution will supersede all previous executive instructions of the Government pertaining to re-employment of retired persons.

This Resolution shall come to force with effect from the date of publication in *Odisha Gazette*.

**ORDER**

Ordered that the Resolution be published in the Extraordinary issue of the *Odisha Gazette*. Ordered also that copies of the Resolution be forwarded to all Departments of Government / all Heads of Departments / all Collectors / Registrar, Odisha High Court, Cuttack / Registrar, Odisha Administrative Tribunal / Special Secretary, Odisha Public Service Commission / Secretary, Odisha Staff Selection Commission / Secretary, Odisha Sub-ordinate Staff Selection Commission, Bhubaneswar.

By Order of the Governor

N. CHANDRA  
Special Secretary to Government

## FORMAT

### APPLICATION FORM FOR ENGAGEMENT OF OSD IN THE OFFICE OF THE COLLECTOR, BALASORE

1. Name:-
2. Father's / Husband's Name:-
3. Permanent Address:-
4. Present Address:-
5. Home District & Sub-Division:-
6. Date of Birth:-
7. Educational Qualification:-
8. Telephone / Mobile No./ E-mail Address:
9. Name / Designation of last post held with date & duration:
10. Date of entry into Government service:-
11. Date of Retirement ( copy of retirement order be enclosed):
12. Last pay drawn (Level / Grade pay):
13. Whether any Criminal case or Vigilance inquiry or Departmental Proceeding was initiated or is pending against the applicant. If yes, did it lead to conviction or imposition of punishment or it is still pending ? Give details.
14. Operational Computer knowledge to work in OSWAS system-Mention (Yes/No):
15. Any other relevant information:

### DECLARATION

I, Sri / Smt. \_\_\_\_\_  
son/ wife of -----  
-----do hereby solemnly declare that the information  
furnished above is found to be incorrect, I will be disengaged from re-employment.

Place:-

Signature of the  
applicant.

Date:-